

Undergraduate Students Immediate Enrollment into The Concordia MBA

1. Students who are enrolled in the final 9 semester hours or less of their Bachelor's degree program may apply to the MBA program during their final semester of undergraduate enrollment.
2. The application, application fee, admissions essay, and professional experience summary must be submitted prior to the application deadline.
3. As part of the application file, the student must provide a copy of her/his Bachelor's Application for Graduation and Graduation Audit listing the classes needed to graduate. The student must also provide a copy of his/her final semester registration, showing enrollment in the required classes.

NOTE: Students are advised to submit their Application for Graduation to the registrar as early as possible, not later than 3 weeks before the MBA application deadline. At Concordia, it normally takes 10 to 12 working days for the registrar to provide a Graduation Audit after the Application for Graduation is submitted.

4. The student's official transcript must be submitted prior to the application deadline, showing final grades in all courses *except* those taken in the final semester. (For example, a student applying for Fall, 2010 admission should request a transcript after Spring, 2010 grades are posted but prior to the July 1 application deadline.)
5. If the student is accepted into the MBA program, the acceptance will be contingent on the student graduating in that term and providing proof of graduation prior to the end of the first semester of the MBA program.
6. The student is responsible for providing an official transcript showing the official graduation date to the MBA program office within 90 days of enrollment in the MBA program.
7. Failure to document a conferred degree prior to the end of the first semester will result in dismissal from the program.